



**REGULAR MEETING OF THE AREA HOUSING AUTHORITY
OF THE COUNTY OF VENTURA**

Wednesday, December 1, 2021 at 3:00 P.M.

1400 W. Hillcrest Drive, Newbury Park, CA 91320

"The Area Housing Authority of the County of Ventura shall be a leader in providing opportunities and assistance to people in need of affordable housing through development, acquisitions, and partnerships."

COVID-19 UPDATE: The Area Housing Authority of the County of Ventura office building is currently closed to the public. Pursuant to the State of California's Executive Order N-29-20, dated March 17, 2020, and due to concerns of COVID-19 and state and local measures regarding social distancing, this meeting will be conducted electronically. The public can participate in this meeting by calling from a telephone or mobile phone.

HOW TO PARTICIPATE VIA PHONE

To access the meeting by phone:

Dial: **1-669-900-6833**

When prompted, enter meeting ID: **922 4213 5103**

Once connected, if you wish to speak during Public Comment, press *9 to raise your hand

PUBLIC COMMENT

To allow the opportunity for all to speak, a time limit of 3 minutes has been set for public speakers wishing to address the Board of Commissioners. The Chair has the discretion to further limit this time if warranted.

HOW TO SUBMIT PUBLIC COMMENT

Comments may be submitted by one of the following:

1. Connect to the meeting via phone (above), once connected **press *9** on your phone to raise your hand and you will be recognized during **Agenda Item #5** to make your comment.
2. Comments may also be submitted prior to the meeting **via email by 5:00 p.m. Tuesday, November 30, 2021**. Please email your comment to admin@ahacv.org and include "Public Comment" in the subject line.
3. You may also leave your comments by a voice message at **805-480-9991 ext. 850**, please speak clearly. Your email or transcribed voice message will be distributed to the Board of Commissioners prior to the Board meeting.



AGENDA

REGULAR MEETING OF THE AREA HOUSING AUTHORITY OF THE COUNTY OF VENTURA

Wednesday, December 1, 2021 at 3:00 P.M.

1. CALL TO ORDER/WELCOME

A. PLEDGE OF ALLEGIANCE

B. COMMISSIONER ATTENDANCE: BRADLEY, CRUTCHFIELD, JOHNSON, KUENY, LAINE, LECH, LUNN, MASON, MERCER, NIELSEN, NORORI, RAMOS-CRUZ, REISENDER, WALL, AND WATSON

2. ADOPTION OF AGENDA

3. APPROVAL OF MINUTES: REGULAR MEETING OF October 27, 2021

4. CONSENT CALENDAR ITEMS

Review and approve unless an item is pulled for separate action by the Board and moved to the Regular agenda for consideration. Consent items are to be routine and non-controversial. All items are approved as recommended without discussion.

A. Receive Executive Director Report (Michael Nigh)

B. Receive Financial Report (Denise Howells)

C. Receive Section 8 Report (Carrie Sabatini & James Markot)

D. Receive Housing Programs Report (Carrie Sabatini)

E. Receive Housing Assets and Development Report (George McGehee, Jr.)

F. Receive Personnel/Human Resources Report (Patricia Friou)

5. PUBLIC COMMENTS

Any member of the public may address the Board of Commissioners on an item appearing on the agenda or any subject within the jurisdiction of the Housing Authority. *Please note that public comments will not be responded to, acted on or discussed during the meeting, but may appear on a future agenda. If you wish to make a comment, please refer to meeting announcement on previous page.*

6. ANNOUNCE AD HOC NOMINATING COMMITTEE CHAIR

Jorgen Nielsen, Board Chair

7. RESOLUTION NO. 1106 - A RESOLUTION OF THE AREA HOUSING AUTHORITY OF THE COUNTY OF VENTURA AUTHORIZING CHANGES TO THE PROCUREMENT POLICY

Denise Howells, Director of Finance

Motion to Approve, Second, Discuss, Roll Call Vote

8. RESOLUTION NO. 1107 - A RESOLUTION OF THE AREA HOUSING AUTHORITY OF THE COUNTY OF VENTURA AUTHORIZING CHANGES AND ADDITIONS TO THE ADMINISTRATIVE PLAN FOR THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM

Carrie Sabatini, Deputy Executive Director/Director of Housing Programs

Motion to Approve, Second, Discuss, Roll Call Vote

9. RESOLUTION NO. 1108 - A RESOLUTION OF THE AREA HOUSING AUTHORITY OF THE COUNTY OF VENTURA AUTHORIZING CHANGES AND ADDITIONS TO THE ADMISSIONS AND CONTINUED OCCUPANCY POLICY (ACOP) FOR THE PUBLIC HOUSING PROGRAM

Carrie Sabatini, Deputy Executive Director/Director of Housing Programs

Motion to Approve, Second, Discuss, Roll Call Vote

10. STAFF COMMENTS

Information Only

11. EXECUTIVE DIRECTOR COMMENTS

Information Only

12. COMMISSIONER COMMENTS

Comments by Commissioners on matters they consider appropriate. The Board of Commissioners will not respond to comments but will take them into consideration and the item may appear on a future agenda if discussion is determined necessary. Commissioners are asked to limit their comments to three (3) minutes or less.

13. CHAIR COMMENTS (5 MIN)

NEXT SCHEDULED MEETING

January 26, 2022

1400 W. Hillcrest Drive

Newbury Park, CA 91320 AT 3:00 P.M.

Americans with Disabilities Act (ADA): In compliance with ADA, if you need special assistance to participate in this meeting, please contact the Area Housing Authority of the County of Ventura via email at admin@ahacv.org or by phone at (805) 480-9991 ext. 850. Notification at least 48 hours prior to the meeting will ensure that reasonable accommodations can be addressed appropriately.