



Area Housing Authority of the County of Ventura

1400 W. Hillcrest Drive, Newbury Park, CA 91320-2721 • (800) 800-8123 • (805) 480-9991 • FAX (805) 480-1021

**ADDENDUM TO LEASE AND CONTRACT**

**REQUEST FOR RENT INCREASE**

This form will need to be completed and returned to your Housing Technician with a copy of your 60 day notice to your tenant. Sixty days notice is required for all rent increases. This form will help the Housing Authority determine the reasonableness of your request. The Housing Authority will not approve an increase until it is determined that the rent to owner is a reasonable rent.

Date: \_\_\_\_\_ Date Increase effective: \_\_\_\_\_

Agent/Owner Name: \_\_\_\_\_ Contact Phone #: \_\_\_\_\_

Rental Address: \_\_\_\_\_ City/Zip code: \_\_\_\_\_

Current Tenant: \_\_\_\_\_

Current Rent : \$ \_\_\_\_\_ Amount of increase: \$ \_\_\_\_\_ New Rent Amount: \$ \_\_\_\_\_

REASON FOR INCREASE: \_\_\_\_\_

Unit type: \_\_\_\_\_ Age of unit: \_\_\_\_\_ Square footage: \_\_\_\_\_

# of Bedrooms: \_\_\_\_\_ # of bathrooms: \_\_\_\_\_ Garage: Yes  No

Outside maintenance provided by: Tenant  Owner

**Amenities provided by owner:**

- 1) Central A/C: Yes  No
- 2) Carpeting: Yes  No
- 3) Garbage Disposal: Yes  No
- 4) W/D connections: Yes  No
- 5) Window A/C Units: Yes  No
- 6) Dishwasher: Yes  No
- 7) Washer/Dryer: Yes  No
- 8) Other: \_\_\_\_\_ Yes  No

Comments: \_\_\_\_\_

**Comparable Unassisted Units**

# Bed	# Bath	Address	Amenities (Use# from above)	\$ Rent	Owner Ph#

Agent/Owner Signature: \_\_\_\_\_

**FOR OFFICE USE ONLY:**

Approved: Yes  No  Signature: \_\_\_\_\_ Date: \_\_\_\_\_